

OPO Administration

“where do I go to...”

Laura Dukeshire

Assistant to the Director

7:30am - noon; 1:00-4:00pm

(603)646-0351

- *First contact for visitors
- *Thru Hiker assistant
- *Meeting room reservations
- *Payroll
- *Building keys
- *Calendar management for D. Nelson, B. Kunz
- *Meeting coordinator for OPO and Ski team
- *Ski Team Administration
- *Telephone coverage
- *Thank you letters for Ski Team, DOC and OPO donors

Rory Gawler

Assistant Director

(603)646-1607

- *Cabin and Trail
- *Mountain Biking Club
- *Winter Sports Club
- *Bait and Bullet
- *Physical Education Courses
- *Big Green Bus
- *Moosilauke Ravine Lodge
- *DOC Summer Crew
- *Online Presence and Publications
- *Environmental Studies Division
- *Trailer training

Scott Stokoe

Organic Farm Manager

(603)643-5196

- *Farm and Field

Julie Bell

Reservations Coordinator

8:00am-noon; 1:30-3:30pm

(603)646-2834

- *DOC and Grant cabin rental reservations
- *Vox Vehicle Requests
- *CnT and other Trips sign-ups (coordination w/ students/process fee's, etc)
- *DOC student and non-student memberships
- *Climbing Gym memberships
- *Driver Safety/Approved Driver Certification
- *Paraphernalia sales and distribution
- *Reunions
- *Grant Work Weekends and other OPO related programs/events

Dan Nelson

Director

(603)646-2356

- *Dartmouth Ski Patrol

Mike Silverman

Logistics Assistant

11:30am-6:00pm, M, Th, F.

Other hours by appointment.

(603)646-1747

- *Gear Rental from Dartmouth Outdoor Rentals.
- *Dartmouth XC Ski Center

Kathy Decato

Financial Coordinator

10:00am-noon; 1:30-3:30pm

(603)646-2830

- *Pay bills
- *Purchasing cards
- *Determine best way to purchase items, ie: ordering supplies, jackets, etc.
- *Ensure vendors are in compliance with college regulations
- *Deposits
- *Budgets

Brian Kunz

Deputy Director

(603)646-3512

- *Ledyard Canoe Club
- *Dartmouth Mountaineering Club
- *Women in the Wilderness
- *Educational Programs
- *Expedition Review
- *Trailer training
- *Oak Hill

Larry Hathorn

Facilities Assistant

(802)356-1235

- *Tools
- *Work Projects

**DOC House Rental on Occom Pond: Call Conf. and Spec. Events: 646-2923.*